

## **CLARENCE REGIONAL LIBRARY ADVISORY COMMITTEE**

Dear Sir/Madam

A Meeting of the **CLARENCE REGIONAL LIBRARY ADVISORY COMMITTEE** has been convened for **10:30AM** on **10th FEBRUARY 2012** at the **CLARENCE REGIONAL LIBRARY HEADQUARTERS**, Spring Street, South Grafton.

Anne D'Arcy  
EXECUTIVE OFFICER

### **BUSINESS**

1. Apologies
2. Disclosure of Conflict of Interest
3. Confirmation of Minutes – Meeting held 5<sup>th</sup> December 2011
4. Business arising from the Minutes – Meeting held 5<sup>th</sup> December 2011
  - 4.1 CRLC amended Workplan
  - 4.2 Estimated Per Capita Contribution for 2012/13
  - 4.3 Potential options for expenditure of Reserve Funds and workshop
  - 4.4 Letter from CVC's GM to NSC's GM
5. Correspondence
  - In-coming: NSC's GM further information
  - Out-going: CVC's GM response
6. Executive Officer's Reports
  - 6.1 User/Non User Survey 2012
  - 6.2 Draft New Clarence Regional Library Service Agreement

7. Regional Library Reports -

- 7.1 Amended Children's and Young Adult policy Review
- 7.2 Volunteer Policy and Fines and fee Waiving Policy update
- 7.3 Draft Local Studies Strategic Plan
- 7.4 NSW Library Development Grants
- 7.5 Quarterly Balance Sheet

8. Items for Information

9. Additional Matters

- 9.1 Confidential Report – Restructure

10. Items for next meeting

- 10.1 Projects for Donations
- 10.2 Policy approval

**PLEASE NOTE:** Morning tea will be served from 10:00am and lunch has been arranged at the conclusion of the meeting.