

CLARENCE REGIONAL LIBRARY ADVISORY COMMITTEE

Dear Sir/Madam

A Meeting of the **CLARENCE REGIONAL LIBRARY ADVISORY COMMITTEE** has been convened for **10:30AM** on **2nd August 2013** at **CLARENCE REGIONAL LIBRARY HEADQUARTERS Spring Street, South Grafton**

Anne D'Arcy
EXECUTIVE OFFICER

BUSINESS

1. Acknowledgement of Traditional Custodians
2. Apologies
3. Disclosure of Conflict of Interest
4. Confirmation of Minutes – Meeting held 3rd May 2013
5. Business arising from the Minutes – Meeting held 3rd May 2013
 - 5.1. NSC withdrawal progress – Comparative assets and liabilities information provided to NSC. Breakdown of staff entitlements provided in response to their request.
 - 5.2. CVC Marketing Strategy overview – Consultant to provide overview of outcomes. Report for discussion provided below.
 - 5.3. Quarterly Income and Expenditure Sheets – James Joyce CVC Business Support Officer
6. Correspondence
 - In-coming: letter from General Manager of Nambucca Shire Council re distribution of assets and liabilities dated 27 May 2013
 - Out-going: Response to General Manager of Nambucca Shire Council
Lobbying letter for better library funding

7. Executive Officer's Reports

7.1. CVC Marketing Strategy Overview

7.2. Contribution to CRL for 2013/14 financial year

8. Regional Library Reports -

8.1. Library Statistics

8.2. RFID Grant Application update

8.3. Update on Youth Survey

8.4. Local History/Family History Strategy

8.5. Increased Databases

8.6. Book Vote 2013/14

8.7. Quarterly Income and Expenditure Sheet provided before the meeting

9. Items for Information

10. Additional Matters

11. Items for next meeting

Reserve fund status and management for 2013/14.

PLEASE NOTE: Morning tea will be served from 10:00am and lunch has been arranged at the conclusion of the meeting.