

CLARENCE REGIONAL LIBRARY ADVISORY COMMITTEE

Dear Sir/Madam

A Meeting of the **CLARENCE REGIONAL LIBRARY ADVISORY COMMITTEE** has been convened for **10:30AM** on **5th December 2014** at **BELLINGEN SHIRE LIBRARY Hyde Street, Bellingen NSW**

EXECUTIVE OFFICER

BUSINESS

1. Acknowledgement of Traditional Custodians
2. Apologies
3. Disclosure of Conflict of Interest
4. Confirmation of Minutes – Meeting held 8 August 2014
5. Business arising from the Minutes – Meeting held 8 August 2014
 - 5.1.
6. Correspondence
 - In-coming:
 - Out-going: letter of support for small halls project partnership with Arts Northern Rivers
7. Executive Officer's Reports
 - 7.1. Review of CRL Committee Workplan 2012-2016.
8. Regional Library Reports -
 - 8.1. Update on RFID
 - 8.2. Customer Service Charter update
 - 8.3 DVD Collection review
 - 8.4 Draft CRL Local Studies Collection Development Policy

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library



- 8.5 Community Collection needs survey
- 8.6 Digital collection review
- 8.7 CollectionHQ software overview
- 8.8 Integration of CRL staff into Grafton Library
- 8.9 Process streamlining and restructure
- 8.10 Quarterly Income and Expenditure Sheet provided before the meeting

1. Items for Information
2. Additional Matters
3. Items for next meeting

PLEASE NOTE: Morning tea will be served from 10:00am and lunch has been arranged at the conclusion of the meeting.

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