

CLARENCE REGIONAL LIBRARY ADVISORY COMMITTEE

Dear Sir/Madam

A Meeting of the **CLARENCE REGIONAL LIBRARY ADVISORY COMMITTEE** has been convened for **10:30AM** on **8th AUGUST 2014** at **Sir EARLE PAGE LIBRARY AND EDUCATION CENTRE 126 Pound Street, Grafton NSW**

EXECUTIVE OFFICER

BUSINESS

1. Acknowledgement of Traditional Custodians
2. Apologies
3. Disclosure of Conflict of Interest
4. Confirmation of Minutes – Meeting held 9 May 2014
5. Business arising from the Minutes – Meeting held 9 May 2014
 - 5.1. 10 year financial forecast for CRL Reserve Fund allocations
 - 5.2. Report on the review of the Grade 3 positions increased hours
6. Correspondence
 - In-coming:
 - Out-going:
7. Executive Officer's Reports
 - 7.1. Contribution to CRL for 2014/15 financial year
8. Regional Library Reports -
 - 8.1. Update on policies progress
 - 8.2. Customer Service Charter
 - 8.3 Update on RFID
 - 8.4 Library Statistics
 - 8.5 New databases/eResources
 - 8.6 CollectionHQ software overview
 - 8.7 Integration of CRL staff into Grafton Library

8.8 Book vote for 2014/15

8.9 Quarterly Income and Expenditure Sheet provided before the meeting

1. Items for Information
2. Additional Matters
3. Items for next meeting

PLEASE NOTE: Morning tea will be served from 10:00am and lunch has been arranged at the conclusion of the meeting.