

CLARENCE REGIONAL LIBRARY ADVISORY COMMITTEE

Dear Sir/Madam

A Meeting of the **CLARENCE REGIONAL LIBRARY ADVISORY COMMITTEE** has been convened for **10:30AM** on **8th November 2013** at **BELLINGEN SHIRE LIBRARY Hyde Street, Bellingen**

Anne D'Arcy
EXECUTIVE OFFICER

BUSINESS

1. Acknowledgement of Traditional Custodians
2. Apologies
3. Disclosure of Conflict of Interest
4. Confirmation of Minutes – Meeting held 2nd August 2013
5. Business arising from the Minutes – Meeting held 2nd August 2013
 - 5.1. Explanation of discrepancy in expenditure of book vote – see item 8.8
 - 5.2. CVC Marketing Strategy update – see item 7.1
6. Correspondence
 - In-coming: NSC withdrawal – further letter confirming their acceptance of the financial outcome
 - Out-going:
7. Executive Officer's Reports
 - 7.1. CVC Marketing Strategy Update
 - 7.2. CRL Reserve fund status and management for 2013/14.
 - 7.3. Review of CRL Committee Workplan 2012-2016.
 - 7.4. Draft budget for 2014/15
8. Regional Library Reports -
 - 8.1. RFID Implementation update
 - 8.2. Update on Youth Survey

- 8.3. Report on DVD Collection
- 8.4. Community Book Selection
- 8.5. Draft Circulation and Draft Internet Policies
- 8.6. Staffing levels at CRL Headquarters
- 8.7. Report on Spydus 9
- 8.8. Quarterly Income and Expenditure Sheet provided before the meeting

9. Items for Information

- 9.1. SWITCH Conference

10. Additional Matters

11. Items for next meeting

PLEASE NOTE: Morning tea will be served from 10:00am and lunch has been arranged at the conclusion of the meeting.